

**BOROUGH OF WIND GAP
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WIND GAP, PA 18091
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The Council meeting of the Borough of Wind Gap on Tuesday December 18, 2018, was called to order at 7:00 p.m. by Council President Alex Cortezzo III, at which time he reminded those present that the meeting was being recorded. In attendance were Councilmen: Dave Hess, George Hinton, Mike McNamara, David Manzo, and Kerry Gassler. Also in attendance were Mayor Mitchell D. Mogilski Sr., Borough Solicitor Ronold Karasek, and Borough Engineer Brian Pysher, and Borough Administrator Louise Firestone. Absent was Councilman Jeff Yob.

PUBLIC COMMENT

1. Chad Weeast, from 3 Water Street, came before Council to discuss potential water problems should he be required to demolish part of his garage, as noted on his Final Subdivision Plans for 3, 9 and 11 Water Street. Council directed Borough Engineer Brian Pysher to look at the alley.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the December 3, 2018 minutes and seconded by Kerry Gassler. Roll call taken. In favor: K. Gassler, G. Hinton, D. Manzo, M. McNamara. Abstained: A. Cortezzo, D. Hess. Motion carried 4 – 0 – 2.

APPROVAL OF EXPENSES

On motion by K. Gassler to approve the expenses of \$35,250.18 and to approve the return of excess State Aid 2017 in the amount of \$882.27 and seconded by Mike McNamara. Roll call vote taken. In favor: D. Hess, G. Hinton, D. Manzo, M. McNamara, K. Gassler. Abstained: A. Cortezzo. Motion carried 5 – 0 – 1.

NEW BUSINESS

1. Municipal Complex Camera Upgrades – Alex Cortezzo reported that we have a \$30,000.00 grant from the County for Public Safety. Looking at the camera system that we currently have is a good base line but with the events that have happened over the mountain, there are potential upgrade improvements as far as visual for seeing who comes into the building.

On motion by Kerry Gassler to get visual features, pricing and a proposal to upgrade our camera system for safety reasons and seconded by Dave Manzo. Roll call taken. Council agreed unanimously.

2. Resolution 2018-13 – Participation Agreement Teamster Pension Plan
On motion by Kerry Gassler to adopt Resolution 2018-13 Participation Agreement Teamster Pension Plan and seconded by Dave Manzo. Roll call taken. Council agreed unanimously.
3. Teamster Pension Plan - CAO – Chief Administrative Officer – Louise Firestone reported that an observation from the Auditor General’s teamster audit requires Wind Gap Borough to appoint a Chief Administrative Officer (CAO) for the pension plan and the State’s recommendation is to do this by title not a specific individual.
On motion by George Hinton to name Borough Administrator as Chief Administrative Office of the Pension Plan and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.
4. January 2, 2019 Council Meeting Advertisement Approval
On motion Kerry Gassler by to have January 2nd as the first Council meeting of 2019 beginning at 7:00 pm and seconded by George Hinton. Roll call taken. Council agreed unanimously.
5. Male Road – Traffic Safety - Dave Manzo reported that at the last meeting he brought up the issue of the stop bar at the traffic light on Male Road. He knows that the borough street workers cannot do anything until the weather permits, but it needs to be repainted because there is no stop bar on Male Road. In Nazareth, there is a sign reading “Left Hand Turn Stop Here”. He is wondering if the borough could purchase and install a similar sign. Street Leader, Rich Fox, will address this concern in the spring.
- 6 Albanese and Grimes Public Sewerage Service Signature Approval
On motion by George Hinton to approve and sign the Albanese and Grimes Public Sewerage Service Agreement – Planning Exemption Mailer and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.
7. FutureLV – The Regional Plan – Open Call for Transportation Plans/Projects - George Hinton reported that he represented the Borough at a mandatory meeting with Lehigh Valley Planning Commission (LVPC) to discuss transportation projects in Lehigh and Northampton counties. In order for Wind Gap Borough to be a participant in potential funding to spend on roads, bridges and other transportation projects an application must be submitted by January 25, 2019. Council agreed that an application has to be submitted for assistance with improvements/upgrades for the Male Road Bridge. George, Jeff and Kerry will get together with Brian to move forward.
8. Ordinance No 500 – 2019 Tax Millage Rate – Attorney Karasek reported that Ordinance No. 500 has been advertised. The ordinance reflects the tax millage rate from 14.0 in 2018 to 14.5 in 2019, going up one half a mill.
On motion by Dave Manzo to accept Ordinance No 500 2019 Tax Millage Rate and seconded by George Hinton. Roll call taken. Council agreed unanimously.
9. Kerry Gassler handed out an article from The Morning Call for Council to read regarding medical benefits specific to the Bethlehem Area School District.

OLD BUSINESS

1. Attorney Karasek reported that he had received a letter from Pennsylvania Department of Labor and Industry acknowledging that Wind Gap Borough can now administer the UCC. Bettina Serfass is now the new Building Code Official (BCO).

Attorney Karasek said he advertised, just today, for the new zoning ordinance amendments which Council can act upon in January of 2019.

COMMITTEE REPORTS

1. EMS – Dave Manzo that for the month of November the average response time for ambulance calls was 2.3 minutes. The Ambulance Corps handled 35 calls in Wind Gap with a total of 1,523 calls in 2018.

2. Fire – Mike McNamara reported that they responded to 15 calls for the month and 162 for the year. Last night the Fire Company held elections with Dan Sinclair being elected Chief, Allan Predmore elected Deputy Chief and Kyle Reinhart elected Assistant Chief.

3. Regional Police – Dave Hess reported that Police Department responded to a total of 553 calls for service, 159 were for Wind Gap.

The Department held three “Coffee with a Cop” events (Pen Argyl, Plainfield Township and Wind Gap Borough). The Department held a personnel meeting with trainings from Turning Point of Lehigh Valley. Janell Connolly came in to discuss the PAL Program and Officer Anderson did a brief overview of the upcoming UTV Training.

Car 6 was placed out of service unexpectedly due to a rusted frame. The vehicle cannot be inspected and will be decommissioned this month.

All officers took on-line training for Naloxone Recertification and Domestic Abuse Training.

4. Emergency Management – Nothing to report.

5. Zoning – Mike McNamara reported that Keller Zoning reported that they processed 10 permits and had 3 site visits for the month of December. They also met with Labor and Industry to review open files. Alex Cortezzo reported that there will be a Zoning Hearing Board meeting on January 17th for JERC Partners regarding a warehouse at 550 Male Road and for GeorgeAnn Homes regarding the proposal to construct a multi-family dwelling where the old church is at Genoga and N Lehigh Avenue.

6. Planning – Nothing to report.

7. Municipal Authority – George Hinton attended the Municipal Authority meeting and reported that the Authority discussed the old church and the sewer line here at this complex. George asked if the Borough has to install grease traps and asked how many laterals we need for two accessory buildings. The Authority confirmed that the Borough will need one lateral and oil separators. They hired a new full-time employee to work in Bob Hahn’s old office which they are renting. They gave the Fire Company \$235 back out of \$2,000 escrow account, but have yet to provide an executed copy of the sewer agreement.

8. Streets – Kerry Gassler read the report submitted by the Street Department. Alex Cortezzo said the he will make sure that everyone gets a copy of the prices on trucks from Rich so Council can discuss this topic next month.
9. Park/Concession Stand– George Hinton reported that a meeting was held with Wind Gap Athletic Association representatives Tony Borger, Doug Siegfird and Ron DeCesare to discuss ideas about fixing or rebuilding the concession stand/fieldhouse.
10. Tipping Fees – Nothing to report.
11. C.O.G. – Nothing to report.
12. Slate Belt Rising – Nothing to report.
13. Mayor’s Report – Mayor Mogilski reported that borough had two new businesses move into Wind Gap this year, Win Win Reality and the Consignment Shop (which has already closed).

ADJOURNMENT

On motion by Kerry Gassler to adjourn the meeting of December 18, 2018. Council agreed unanimously. The meeting of December 18, 2019 adjourned at 8:06 p.m.

Louise Firestone – Borough Administrator